



**DeLaSalle High School**  
**One DeLaSalle Drive**  
**Minneapolis, Minnesota 55401**  
**(612) 379-4671**

**Grades 9-12**

### APPLICATION FOR EMPLOYMENT (Licensed)

WELCOME! Thank you for considering DeLaSalle High School in your job search. This application must be legible (typewritten or printed in ink). DeLaSalle provides equal opportunity employment and does not discriminate on the basis of race, color, creed, national origin, sex, age, marital status, or disability in employment, promotion, work assignment, compensation or fringe benefits.

**Application Procedure**

Please forward the following materials:

- Completed application form
- Copy of college transcripts
- College credentials and resume'
- Copy of your current license

Name \_\_\_\_\_

Permanent Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ work \_\_\_\_\_

Present Address \_\_\_\_\_

Email Address \_\_\_\_\_

Position Applied for: \_\_\_\_\_ part-time \_\_\_\_\_ full-time

Subject(s): \_\_\_\_\_

**LINCENSURE:** Do you hold a current Minnesota teaching license? \_\_\_\_\_  
(Please enclose a copy)

If no, do you meet the qualifications for licensure? \_\_\_\_\_ Yes \_\_\_\_\_ No

Area(s) of licensure: \_\_\_\_\_

Do you have coaching certification? \_\_\_\_\_ Yes \_\_\_\_\_ No

**EDUCATION:** List undergraduate and graduate colleges in the order attended.

| Name of School and Location | Dates Attended | Major/Minor | Degree |
|-----------------------------|----------------|-------------|--------|
| _____                       | _____          | _____       | _____  |
| _____                       | _____          | _____       | _____  |
| _____                       | _____          | _____       | _____  |
| _____                       | _____          | _____       | _____  |

Give three references, including supervisors under whom you have taught:

| Name  | Address | Phone |
|-------|---------|-------|
| _____ | _____   | _____ |
| _____ | _____   | _____ |
| _____ | _____   | _____ |

**TEACHING AND ADMINISTRATIVE EXPERIENCE:**

(Start with most recent experience – include student teaching.)

| <u>School District, State</u> | <u>Dates</u> | <u>Subjects</u> | <u>Name of Principal</u> |
|-------------------------------|--------------|-----------------|--------------------------|
|                               |              |                 |                          |
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|                               |              |                 |                          |

**EXPERIENCE OTHER THAN EDUCATION:**

| <u>Employer</u> | <u>Dates</u> | <u>Type of Work</u> | <u>Supervisor</u> |
|-----------------|--------------|---------------------|-------------------|
|                 |              |                     |                   |
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List your participation in professional activities.

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List special accomplishments, awards, etc.

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What do you want to be doing five years from now?

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**PROFESSIONAL DEVELOPMENT:**

Areas of specialized training (e.g. elements of instruction, learning and teaching styles, multicultural inclusive education, critical thinking skills, learning and brain-based research, multiple intelligences, technology applications, interdisciplinary applications, or other areas). Describe training or expertise below.

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**EXTRACURRICULAR ACTIVITIES:**

Please list any experience you have participating or coaching any extracurricular activities at the high school or college level.

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**Mission Statement**

We, a diverse community of teachers, learners, alumni, parents and volunteers comprise DeLaSalle High School. Our mission is to serve students from Minneapolis and surrounding communities who seek a high-quality, values-based academic preparation for life. We at DeLaSalle fulfill this mission, in part, by respecting and affirming our heritage as a Catholic high school in the Lasallian tradition.

**Vision Statement**

DeLaSalle High School, the only Catholic high school in the city of Minneapolis, has for a century, sustained and advanced the educational vision defined more than three centuries ago by St. John Baptist de La Salle, founder of the Christian Brothers. As demonstrated by the unwavering and enthusiastic commitment to attract students from various economic levels, academic abilities, racial communities, and ethnic backgrounds, DeLaSalle High School extends beyond the facilitation of personal success to the preparation of students to be of service to the local, national, and global community both during and after their formal education. DeLaSalle High School, Minneapolis, seeks to create a future in which the youth of our urban area are empowered and enabled to create for themselves and others a functional, literate, safe community.

To gain additional insight regarding your education, philosophy, and experiences, please respond to the following questions on a separate sheet of paper. Be as specific as possible.

1. After reading DeLaSalle’s Mission and Vision Statements, relate them to your experience as a student and/or teacher.
2. Lasallian tradition and Catholic values are vital components of our mission and identity as a school. After reading our Mission Statement and Vision Statement, please comment on either or both of them.
3. What special talents and/or personal qualities do you possess that would yield significant benefits to the students and/or instructional program of our community?

**AUTHORIZATION FOR BACKGROUND/REFERENCE CHECK:** I give permission to DeLaSalle High School's personnel office and to supervisory personnel of the school to make inquiries of references and former employers concerning my general character and past performance. I release any liability of my former employer(s) in disclosing this information. I also give permission for the personnel office to request a character reference check and/or criminal history check from law enforcement agencies and/or the Bureau of Criminal Apprehension, following a conditional offer of employment. I authorize the agency receiving such request to give full and complete information, as may be requested by DeLaSalle High School. I further agree that the information will not be disclosed to me, but will be treated as confidential by the school, and I waive any right to see this information. (Note: Failure to sign this authorization may disqualify you from consideration for employment.)

\_\_\_\_\_

Applicants signature

\_\_\_\_\_

Date

\_\_\_\_\_ I would prefer my current employer not be contacted until I am a finalist.

Information supplied in this application should be complete and accurate. Falsification will be cause for termination. If an applicant is employed, a valid teaching license, copy of credentials, an official transcript of credits, and confirmation of prior experience applicable for salary credit will be required. Typically, interviews are not scheduled until appropriate vacancies are known or anticipated. Applications are retained for one year.

I VERIFY THAT ALL THE STATEMENTS CONTAINED IN THIS APPLICATION ARE TRUE AND FACTUAL:

\_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Date

FOR OFFICE USE ONLY.

Interview scheduled \_\_\_\_\_ at \_\_\_\_\_

Step on scale: \_\_\_\_\_ Subject: \_\_\_\_\_ FT/PT \_\_\_\_\_

Offered position? \_\_\_\_\_ Date of hire: \_\_\_\_\_